

Coronavirus update

24th March 2020

Yesterday the Queensland Government announced that the state's borders will close.

This means anyone arriving into Queensland from midnight Wednesday will be required to self-isolate for 14 days, regardless of whether they are sick or not. Our medical clearance flowchart has been updated today to reflect this.

Remember, if you need to self-isolate for any reason you are required to go through the medical clearance process before returning to work.

Please also remember that any essential travel to our sites for work purposes needs to be approved by your Executive General Manager and the respective Site Manager, before you go.

We all have a role to play

We are seeing COVID-19 have huge effects on businesses large and small, and this is resulting in job losses across Australia.

At CS Energy, we provide an essential service. Keeping the lights on has never been more important, and every one of you has a role to play.

Our focus must be on getting through this challenge by providing a safe and reliable supply of electricity to the market and our customers. We each need to do this.

If you have concerns, please have a chat to your manager.

Supporting small and medium businesses

In line with government requirements, we're moving our payment terms from 30-day terms to 14-day payment terms for small to medium businesses (SME). This will assist with SME cashflows, which are already under pressure.

Supporting SMEs is absolutely critical for their survival during this time. I'm asking you to please prioritise timely service entry/goods entry in SAP, so we can meet 14-day payment terms and provide essential cashflow to these businesses.

Leave guidelines

Following consultation, we've updated our leave procedures to cover special leave in a pandemic. This more detailed procedure supports the high-level guidelines we already had in place.

Under this procedure, CS Energy employees will be able to access 10 days paid Special Leave with Pay if you're required to self-isolate and are unable to work from home. You will also be able to apply for 20 days paid "Special Pandemic Leave" when personal leave accruals are exhausted and you need to take sick leave or carer's leave.

Flexible working obligations

You will soon receive a communication outlining how you should keep yourself safe when working offsite. Each of us has a responsibility to stay informed about coronavirus, stay in touch with our leaders, and make sure our remote office is safe and allows us to be productive.

We take our duty of care of our people very seriously. Our 50 per cent is that we'll do all we can to keep you safe. We ask you play your part too, as you continue to make your contribution to CS Energy to help keep the lights on.

Finally – remember to wash your hands and practice social distancing. There's more information on social distancing on the Queensland Health website.

Thanks everyone for your hard work and the support you're showing each other in these challenging times.

Andrew Bills

CEO